

St. Michael the Archangel Catholic High School COVID-19 Response Policies and Procedures

Document Revised 8/18/20

These policies and procedures have been put in place with the information we have today regarding COVID-19. There will likely be changes and adjustments made based upon new information and circumstances.

It is critical to the success of our re-opening that you have read and understand all the information in the [Return-to-School Plan](#). These policies and procedures are built with the foundation of those responsibilities outlined for students, parents, staff, and community being met. Included in those responsibilities is the expectation to use the SWAY App daily, as well as, sign the [Diocesan COVID-19 Liability Waiver](#).

Positive Screening Leave and Return Policy

- **Positive Screening is defined as exhibiting one or more of the COVID-19 symptoms, or a temperature greater than 100.4.**
SWAY screening questions include:
 - Yes/No Questions
 - Fever or Chills
 - Cough or Sore Throat
 - Shortness of Breath or Difficulty Breathing
 - New Loss of Taste or Smell
 - Muscle or Body Aches
 - Congestion, Runny Nose or Headache
 - Nausea, Vomiting or Diarrhea
 - Enter Temperature (100.4 or higher is considered a fever)
- If there is a positive screening (one or more flagged), students will be triaged by the school nurses for further information. Parents may be contacted if there is reason for concern.
- Staff and students who have a temperature above 100.4 must stay home for a minimum of 24 hours. Staff and students may return to school within 24 hours after fever resolution, without fever reducing medication, and symptoms improve.
- Staff and students who have had NO exposure to COVID-19 may return to school within 24 hours after fever resolution, without fever reducing medication, and symptoms improve.
- Staff and students who have seen a healthcare provider during this time, and believe there is an alternate diagnosis, may return according to the health care provider's recommendations along with a doctor's note.

Positive Test Diagnosis Leave and Return Policy

- **Positive Test Diagnosis is defined as both a positive diagnosis OR having symptoms that made you seek a COVID-19 test and waiting for results.**
- Staff and students who have, or believe they have, COVID-19 should quarantine immediately and notify the school nurses and administration.
- In addition to following the standard procedures for reporting an absence to SMA, staff and students are required to contact the school nurses to understand possible risk exposure.
- Students should attend class remotely, through [distance learning](#), if they feel well enough to participate and complete assignments. These requests will be reviewed on a case-by-case basis.
- Staff, students, and those in their household will not be allowed access in the building. A SMA staff member may gather and provide items (contact-free) needed while in quarantine.
- Staff and students who have, or believe they have, COVID-19 may return to Face-to-Face learning when these requirements (based on CDC guidelines) are met:
 - At least 10 days since symptoms first appeared AND
 - At least 24 hours with no fever, without fever-reducing medication, AND
 - Symptoms have improved AND
 - Final approval for returning has been obtained from the nurses.

Close, Physical Contact Exposure Leave and Return Policy

- **Close, physical contact is defined as any individual who has had physical contact or been within 6 feet of a person with a positive diagnosis of COVID-19 for at least 15 minutes starting from 48 hours before illness onset until the time the patient is isolated.**
- Staff, students or siblings who have recently had close, physical contact with a person who tested positive for COVID-19 should stay home for 14 days after exposure.
- Students will attend virtual, [distance learning](#) assuming they feel well enough during isolation.
- Staff and students who have quarantined for 14 days with no symptoms may return.
(revised: 8/18/20)

General Classroom Exposure Leave and Return Policy

- **General Classroom Exposure (or indirect contact) is defined as being in the classroom, or area, with someone who has a positive diagnosis without close contact (further than 6 feet in distance or within 6 feet for less than 15 minutes).**
- Staff and students who have recently had indirect contact with a person with COVID-19 do not need to quarantine if exhibiting no symptoms (no contact + no symptoms = no action).

Contact Tracking Procedures

- Staff and students who have, or believe they have, COVID-19 are required to contact the school nurses to understand possible risk exposure.
- A few questions will be asked by the nurses to understand the possible risk to other students and staff.
- The impacted staff or student may or may not elect to notify those in close contact personally.
- The school nurses will follow the exposure response communication plan in all situations maintaining confidentiality.

Notice of Exposure Policy

- The identity of the impacted staff or student, or other identifying information, will remain confidential however, families may elect to share information.
- Those exposed by close contact will receive email, and/or in-person communication (when appropriate).
- Those indirectly exposed in a classroom, but not in close, physical contact, will also be notified by email.
- Communication to the entire SMA community will be determined on a case-by-case basis.

Distance Learning Expectations

- Students who are quarantined, but showing no symptoms, are expected to attend school from home.
- Students should adhere to the timeframes of our Hybrid and Face-to Face Learning Models and comply with our distance learning protocols. All students should:
 - be in class on time.
 - be in uniform, seated at a workstation, unmuted (video and audio), and ready to learn.
 - be proactive in completing and submitting your work (complete what's

assigned on the same day whenever possible).

- be proactive in communicating any issues you are having during distance learning (technological, social/emotional, etc.) with your parents, teacher(s), or SMA Administration. We are here to help, but need to know what the problem is so we can help find solutions.
- send a private message to their teacher if there is any reason they should have to step away from their computer.